

March 20, 2023

**ROCKDALE CITY COUNCIL
SPECIAL MEETING**

Present:

Councilmembers:

Brett Boren, Mayor
Lin Perry, Mayor Pro-Tem
Kyle Walker
Scott Starnes
Brad Caffey
Esme Ruelas-Olivares
Denise Wallace

City Staff:

Barbara Holly, City Manager
Shanna Johnson, City Secretary
Jerald Brunson, Public Works Director
Ben Blanchard, Planner
Jerry Meadors, Chief of Police

Call to Order and announce a Quorum is Present

With a quorum of the Council members present, the Special Meeting of the Rockdale City Council was called to order by Mayor Boren at 5:30 p.m., March 20, 2023, at City Hall, 505 W. Cameron Ave, Rockdale, Texas.

Pledge of Allegiance

The Mayor and City Council led the assembly in the Pledge of Allegiance.

- 5A. Consider and take any necessary action on awarding the engineering services contract for the preparation of the City's 2023-2024 Texas Community Development Block Grant (TxCDBG) application and subsequent engineering contract if funded.**

MOTION: Upon a motion made by Councilmember Perry and a second by Councilmember Walker, the Council voted six (6) for and none (0) opposed to approve KSA as the engineers. Motion carried.

- 5B. Consider and take any necessary action on the hiring of an attorney for the SLR water rights request.**

MOTION: Upon a motion made by Councilmember Perry and a second by Councilmember Caffey, the Council voted six (6) for and none (0) opposed to approve hiring Neiman, Howell, Smith and Lee attorneys to represent the City of Rockdale in the Post Oaks Savannah water rights request. Motion carried.

Workshop

- A. Receive the JBS water audit.**

Jim Smith with JBL compiled data to include residential and commercial metered accounts, declining usage accounts and low usage accounts. Concerns to be addressed first include the low use accounts with large meters and the large accounts with declining usage. Another area of concern is the night flow study that was done. The high-pressure zone has 50% more night flow than the low pressure zone. A lot of the leaks will be fixed with the current line replacement project.

- B. Consider and take any necessary action on a request to fund an Assistant City Manager position.**

City Manager Holly discussed job type options and funding for the possible position. Options given were to use the excess sales tax, promote from within City Hall, hire an assistant to the City Manager, or use funds from the sale of the Ranch Road Development project and the future sale of the 6 acres. Mayor Pro Tem Perry would like to have procedures in place to keep up with the potential growth of the City. City Manager Holly recommends focusing on improving vital areas of the city. Mayor Boren suggests funding an assistant to the City Manager and has asked for an outline of day to day duties by the City Manager.

MOTION: Upon a motion made by Councilmember Caffey and a second by Councilmember Perry, the Council voted six (6) for and none (0) opposed to move the discussion to the April 10, 2023 City Council meeting with a list of the city manager duties. Motion carried.

Adjourned at 7:24 p.m.

These minutes were approved on the 10th day of April 2023.

ATTEST:



Shanna Johnson
City Secretary

APPROVED:



Brett M. Boren, Mayor